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# *Minutes of the Borough Council Zelienople, PA*

1/27/2020

7:30 PM Council-Workshop

MasterID:

665

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The January 27, 2020 Council Meeting of the Zelienople Borough Council was called to order at 7:30 PM by Council President Allen Bayer in the Council Chambers located at 111 W New Castle St., Zelienople, PA 16063. In attendance were Council Members, Ralph Geis, Doug Foyle, Mary Hess, Andrew Mathew III, Marietta Reeb and Mayor Thomas Oliverio. Not in attendance were Council members Gregg Semel and Marietta Reeb.

Borough Manager Don Pepe, Borough Engineer Tom Thompson, Solicitor Bonnie Brimmeier (via telephone conference call), Chad Garland Public Works Director, Shelly Kaltenbaugh Zoning and Codes Officer and Police Chief Jim Miller were also present.

## PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Mary Hess

## VISITORS

Tom Woodring  
Tom Baldwin  
Daniel Karns  
Jeff Peters  
Erica Peters  
Dan Fritz  
Carey Fritz  
Chuck Schramm  
Christine Patton  
Rebecca Neely  
Aimee Anderson  
Scott Eldridge  
Alex Weidenhof - Press

There may have been others in attendance who did not sign in.

Several people spoke to the ordinance requiring RV's etc. not being in the front yard or driveway of a property. Mostly this was an issue Dan Fritz addressed to council.

Tom Woodring also noted the recent meeting with Glade Run reps and the Borough to address the

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proposed removal of the PRD section of the Zoning Ordinance and we are working together to come to an acceptable alternative solution.

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## CONSENT AGENDA:

A motion was made by Mr. Mathew, second by Mr. Foyle to accept the minutes from the January 13, 2020 Council Meeting

Motion carried 5-0.

## OLD BUSINESS:

None

## NEW BUSINESS:

### CONSIDER REQUEST TO APPROVE NEW EMERGENCY MANAGEMENT AGENCY (EMA) BY-LAWS

A motion was made by Mr. Mathew and seconded by Mr. Geis to approve the New Emergency Management Agency (Seneca Area Emergency Management Agency) By laws as provided.

Motion carried 5-0

### CONSIDER REQUEST TO APPROVE PROPOSED RESOLUTION # 429-20 TO ALLOW THE HARMONY FIRE DISTRICT TO ERECT A BANNER SIGN AT THE 4 CORNER PARK FOR THEIR CAR RAFFLE CAMPAIGN, TO SELL TICKETS FOR THIS RAFFLE ON MAIN STREET AND TO APPROVE THE USE OF A SANDWICH BOARD SIGN FOR THIS EVENT

A motion was made by Mrs. Hess and second by Mr. Mathew to adopt Proposed Resolution #429-20 for the following:

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- To approve the selling of tickets on Main Street for the car raffle by the Harmony Fire District
- To approve Resolution # 429-20, this would allow the HFD to erect a 3 foot by 36-foot Banner Sign at Grandview Avenue and Main Street advertising its Car Raffle Campaign. This Banner sign may remain in place from May 11, 2020 to no later than September 28, 2020.
- To approve the use of a sandwich board sign that meets borough standards.

A full and true copy of Resolution #429-20 can be found in the Resolution Book.

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Secretary / Manager

Motion carried 5-0

## REQUEST TO ADVERTISE ZELIENOPLE BOROUGH ELECTRIC MAKE-READY WORK FOR COMCAST COMMUNICATIONS

A motion was made by Mrs. Hess and seconded by Mr. Reeb, to authorize to advertise the Zelienople Borough Electric Department's Make-Ready Work for Comcast Communications. This is for Comcast Communications to route fiber cable from SR 19 North by utilizing Halstead Blvd., Green Lane, and Culvert Street to SR 19 South.

Costs associated with the work will be paid in full prior to construction by Comcast Communications. Cost estimates are currently being worked on by our electrical engineering firm Quad3.

Motion carried 5-0

## CONSIDER CONCEPT PROPOSAL FOR EAST SIDE MAIN STREET PARKING PLAN

A motion was made by Mr. Mathew and seconded by Mrs. Hess, to approve the parking concept for the East Side of Main street as presented by staff and to ask staff to advance this plan into a full proposal along the Main Street corridor.

Motion carried 5-0

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## OTHER BUSINESS:

### HRC PROPOSAL TO SET A PERCENTAGE FOR THE YEARLY MERIT INCREASE POT FOR 2020 FOR THE NON-UNIFORMED EMPLOYEES

A motion was made by Mrs. Hess and seconded by Mr. Geis to set the 2020 yearly percentage for merit increase pot for the non-uniformed employees at 2.5%.

Motion carried 5-0.

## COUNCIL REQUEST FOR INFORMATION

Council reviewed the request for information list as provided in the agenda and updated items as deemed necessary.

## MONTHLY COMMITTEE REPORTS

Mrs. Hess:

- No report

Mr. Semel:

- Not present

Mr. Geis:

- Noted the status of the AMI loan status

Mr. Foyle:

- No report

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Mrs. Reeb:

-Not present

Mr. Mathew:

-No report

Mr. Bayer:

- HRC: Next meeting is 1/29/2020

- PMC: No report

Mayor Oliverio:

- No report

Borough Manager:

- No report

Chief Miller:

- Noted he is conducting interviews for a Part Time officer

Solicitor:

- No report

Engineer:

-No report

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Public Works Director:

-No report

Zoning/Codes Officer:

-No report

Being no further business President Bayer closed the meeting at 8:18 pm.

ATTEST:

\_\_\_\_\_  
Borough Manager

\_\_\_\_\_  
Council President

Approved by me this \_\_\_\_\_ day of \_\_\_\_\_, 2020.

\_\_\_\_\_  
Mayor